

MINUTES OF THE REGULAR BOARD MEETING PARK FOREST WATER DISTRICT

August 14, 2019

Regular Board Meeting

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Wednesday the 14th of August at 6:00 p.m. at the District Office, located at 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016)

President Pam Sekac called the meeting to order at 6:08 p.m.

Board Members Present: Pam Sekac, Tim Connelly, Jason Kerekes, Elizabeth Hautman.

PFWD Staff Present: Lynn Willow.

Visitors: Wayne Timura.

Visitor Comments: Asking information about how to get the water turned on at the spec house in Eagle Rising.

Review of Minutes: Review of the minutes of July 10th, 2019 meeting were tabled until the September meeting.

Executive Session:

Pursuant to Sections 24-6-402(4)(b) (e), C.R.S., upon a motion duly made by Pam Sekac seconded by Elizabeth Hautman and, upon affirmative vote of the quorum present, the Board convened in Executive Session at 6:22 PM. For discussion on on-going lawsuit. C.R.S Pursuant to Section 24-6-402(2) (d.5) (II)(B), C.R.S., no record will be kept by Park Forest Water District of this Executive Session that, in the opinion of the District's attorney, constitutes privileged attorney-client communication. The Board reconvened in regular session at 6:31 P.M. upon a motion duly made by Pam Sekac, seconded by Elizabeth Hautman and, upon vote, unanimously carried.

Treasurer's Report: Treasurer's Report was presented by Jason.

- Working on budget with Pam.
- 2 customer checks were returned and are being dealt with.
- Purchased a new laptop.
- One new out-of-district customer – The Chicken Coup.

A motion to accept the Treasurer's Report was made by Tim seconded by Pam. Approved.

Invoice Processing: A motion to accept the vendor list for payment of \$34,823.18 less \$148.71(Comcast invoice, for review) = \$34,674.47, made by Pam, seconded by Jason. Approved.

Bookkeeper Report:

- The tax liability for June has been paid.
- MVE and BHE have been paid.
- Audit is complete on our end, waiting for auditor to complete their part.
- No transfers are needed this month.
- E-mail list has been set up for customer contacts.

ORC/Operator Report: The ORC report was presented by Lynn Willow.

- Bac-T samples were negative for this month
- Squires plant tank resurfacing will begin soon.
- Negotiating bids for capital improvement projects.
- System flushing and hydrant exercising will begin the week of August 12th.

Secretary's Report: There was nothing of importance to report.

Other Business:

- Discussion on the budget.
- Discussion on water rates.
- Discussion on November public meeting.
- Discussion on performance reviews.
- Discussion on internet connection.

Adjournment: A motion to adjourn the meeting at 7:23 PM. was made by Tim.
Seconded by Pam. Approved.

The next regular meeting will be held on Wednesday September 11th, 2019 at Administration Building located at 7340 McFerran Road at 6:00 PM.

Signed:



, Secretary